



LIVE EVENTS

(417) 569-0527 LiveEventsMissouri@gmail.com

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CONTRACTUAL AGREEMENT ****Please complete all areas of contract.****

The following contract is between Live Events Missouri LLC & you/our client. Upon acceptance of this contractual agreement by both parties, Live Events Missouri LLC agrees to perform at the time and location specified herein. Contract issued: _____

EVENT INFORMATION

Client: _____ Contact Person: _____
Address: _____ Email Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Event Day/Date: _____ Start Time: _____ End Time: _____
Venue/Location: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____

DJ 1 Hour Ceremony 3 Hour Reception 4 Hour Reception 5 Hour Reception Second Sound System? (\$225) Yes No
Indoors Outdoors Additional Mics For Ceremony (\$25 each) x _____ Officiant (\$175) Uplights / Accent Lights (\$125+)
Photo Booth (Starts @ \$325+) Cell Phone Charging Station (\$35) Monogram Light (\$125+) Moving Lights (\$95)
Karaoke (\$150) Spotlight (\$55) Screen & Projector (\$125) Dancing On The Clouds (\$325) Arcade Game (\$225)
Gumball/Candy Machine (His & Hers) (\$55) Haze (\$55) Tent (\$55) Generator (\$125) Pipe & Drape (Starts @ \$55)
What source did you use to find Live Events? _____ Notes/Comments: _____

RATE

Rate: \$ _____ (before tax & gratuity) for a maximum of _____ hours. Additional time is available at \$50 per half hour. A non-refundable retainer of \$ _____ is due at time of booking to guarantee performance date. Retainer applies to balance. **The balance of \$ _____ is due seven (7) days prior to performance date. Any money paid in advance is non-refundable.** It is agreed that in the event the client cancels or postpones performance within **90 days** of specified performance date, full payment will be assessed.
Client's Initials: _____ Return Check Fee: \$45 for all returned checks. In the event client assigns coordinator/third party to handle event finances, client shall remain responsible for all payments and liable for any insufficient payments. Travel fee of \$0.50 per mile (2019 Federal rate is \$0.58/mile) will apply to all events beyond 50 miles from Springfield, MO. First 50 miles of travel are free. To insure quality of DJ performance, DJ booth must be set on the ground floor of the venue (preferably "touching" the border of the dance floor) unless an elevator is available. This allows us to provide great sound quality, great lighting quality and allows DJ to interact with guests. In the event that client requires DJ booth to be set up steps an additional fee of \$150 will apply to total balance, which provides an additional DJ for loading equipment up stairs and to coordinate with client/guests downstairs during event. Client's Initials: _____ Will food/drinking water be made available to Live Events Missouri LLC staff? Yes No Will you be providing a **Timeline** Yes No

TERMS

This agreement guarantees that Live Events Missouri LLC will be ready to perform at the above stated start time. To insure the performance begins on time, Client shall provide Live Events Missouri LLC staff with safe and appropriate working conditions. **This includes: (1)** Supply an area at least 12 feet by 8 feet for setup, space for setting up speakers and light stands, within 50 feet of a standard operating 110 volt AC outlet located along the wall. This circuit must be free of all other connected loads. Client agrees to provide DJ with a 6 foot table & appropriate linen. Any delay in the performance or damage to Live Events Missouri LLC equipment due to improper power is the responsibility of the Client. **(2)** Make sure Live Events Missouri LLC can begin set-up at least two (2) hours prior to beginning of event. In the event Live Events Missouri LLC is unavailable to perform during the entire agreed upon time period, either due to travel, weather, equipment or other unforeseen difficulty, liability is limited to providing the client with compensation equal to \$100 per hour for any un-played time, from the scheduled DJ play times previously agreed upon, not to exceed total agreed upon price. Contract time begins at start of event. We cannot offer extra time for un-played breaks upon client's request (example: if there is an hour between ceremony and reception, contracted time will continue during this time). **(3)** Client shall provide crowd control if warranted. This includes children playing in the DJ area. To insure their safety, children should be accompanied by an adult while requesting songs. In the event we feel a hazardous situation exists, it will be the client's responsibility, upon notification, to take action to remedy the situation. If no action is taken, we may, in extreme instances, delay the performance until the situation is resolved. Live Events Missouri LLC assumes no liability for injuries to the client or guests. It is understood that this is a "Rain or Shine" event, and compensation to Live Events Missouri LLC is in no way affected by inclement weather. Live Events Missouri LLC reserves the right to stop or cancel the performance should the weather pose a potential danger to the client, audience, Live Events Missouri LLC staff and/or equipment. Every effort will be made to continue the performance. However, safety is paramount in our decision. I understand, that in the event of hot summer weather, DJ may perform in "Golf Attire" (polo/shorts) _____. **(4)** A travel fee of \$0.50 per mile (2019 Federal rate is \$0.58 per mile) will apply to all events beyond 50 miles from Springfield, MO. First 50 miles of travel are free. Overnight accommodations (within reason) + \$25/day per diem (2019 National per diem rate is \$94 day) are required when client requires Live Events Missouri staff to travel 150 or more miles, in each direction, from Springfield, MO. Client is responsible for paying any charges imposed by the venue. These charges include but are not limited to: (1) *Parking* (2) *Admission* (3) *Use of electricity*. If Client or venue requires Live Events Missouri LLC to complete setup more than 30 minutes before the contracted start time, or to postpone takedown more than 15 minutes after the end time indicated, the additional time will be charged at the rate of \$50.00 per half-hour. **(5)** All planning guides and timelines must be completed and submitted two weeks prior to your event. In the event that the timeline/guides are not submitted to Live Events Missouri within two weeks of your event, we cannot guarantee the availability of your song requests/formalities. To allow us to do our part in planning and perfecting your event, planning guides/music cannot be changed within seven days of performance date. This agreement guarantees that Live Events Missouri LLC will be ready to perform at the start time of the engagement. The client commits to pay the total rate (from agreed start time to agreed end time) on or before the performance date. In order to prevent liability resulting from accidental injury to any individual attending this performance, Live Events Missouri LLC reserves the right to deny any guest access to recordings or any equipment in possession of Live Events Missouri LLC. **(6)** Due to recent changes & "upgrades" by the FCC, we cannot be held responsible for wireless mics cutting out/losing signal due to interference caused by: Wi-Fi, cellular devices, radio stations, pacemakers, microwaves, and other wireless devices. Please know that ALL wireless mics owned by Live Events Missouri LLC are within FCC legal regulation, which was updated nationally 7/20/19. During windy conditions, mics may rumble (particularly lapel mics—as lapel mics are not intended for use during live broadcast, but rather for studio recording). We will make every effort to educate officiants/presenters how to operate their mic(s), but cannot be held responsible should officiant/presenter mute/turn off mic. **(7)** The stated rate for this event includes a retainer of \$ _____. Live Events Missouri LLC cannot guarantee availability of the requested date until deposit and signed contract are received. Live Events Missouri LLC cannot guarantee that requested songs will be played. However, we will make every attempt to play as many requested songs as possible. Live Events Missouri LLC employs multiple professional DJs. We do not guarantee any particular DJ. Contract shall be rendered null & void if signee is under 18 years of age. The jurisdiction for any court action will be in the city/county in which the service occurred. Live Events Missouri LLC is a privately owned business that is not a part of any chain or union. Please direct all inquiries to: Dennis Cox (417) 569-0527. Thank you for choosing Live Events Missouri LLC! We are excited to be a part of your event!

Client's Signature: _____ Date: _____
Live Events Missouri LLC Signature: _____ Date: _____